



**CEN/TC 372
Cinematographic Works
Secretariat: Germany (DIN)**



Berlin, 2010-01-15

**Open Call for Project Team Experts
"Promoting the Use of European Standards on the Interoperability of Film databases"**

Within the framework of the ICT 2009 Standardization Work Programme of the European Commission, a proposal for the promotion of the use of European Standards EN 15744 "Film Identification – Minimum set of metadata for cinematographic works" and EN 15907 "Film identification – Enhancing interoperability of metadata – Element sets and structures" has been accepted by the European Commission. This proposal will be executed under the umbrella of CEN/TC 372 Project Committee-Cinematographic Works.

In order to progress the proposal in a timely and efficient manner, it has been decided to create a project team in the field of film archives and cinematographic work metadata. In addition to the usual channels, this call for experts is announced via established information channels such as newsletters, websites from thematically related projects and initiatives like the Association des Cinémathèques Européennes (ACE).

The aims of this project team are as follows:

- raising awareness of the cinematographic works standards and of what has motivated their creation,
- explaining what is to be gained by using the cinematographic works standards (e.g. easier collaboration through joint cataloguing, increased visibility via information aggregators on the web, better ability to contribute to new and existing information services, less technology-dependent and more sustainable collections of filmographic records, etc.),
- delineating strategies for adopting the cinematographic works standards, taking into account the constraints under which film archives usually operate,
- providing a technological proof of concept that can serve both as a test bed for exploring adoption strategies, and as a set of functional components for building customised applications for film archives,
- coaching film archivists and providing test beds for applications engineering and data modelling to technology providers working in the cultural heritage and media sector.

The dissemination activity will mainly consist of a series of four hands-on workshops with Q&A sessions, to be held at different places throughout Europe.

The project team – consisting of one project team leader and four experts – will be selected from the applicants to this call.

The funding for the Project Team is available via a specific Grant Agreement between CEN and the European Commission.

Project Teams are a light working structure, bringing together for a specified period of time a limited number of technical experts to complete specified tasks, on behalf of a supervisory consensus body, which in this case is CEN/TC 372. The Project Committee is responsible for directing the Project Team's deliverables, and for instructing the Project Team on what is to be produced.

The Terms of Reference (ToR) of the Project Team are attached in Annex I. These ToR describe in more detail the characteristics of the expertise required and criteria for selection of candidates as well as what is expected from the Project Team. The weight of each single item in relation to the whole set of characteristics and criteria is given in percent.

In line with the rules on the selection and appointment of Project Team experts, the selection will be made by a selection panel whose composition will be

- Ronny Loewy (chair of CEN/TC 372)
- Dr. Nikolaus Kovács (secretary of CEN/TC 372)
- the CEN/TC 372 programme manager

In case the chair decides to apply for the project team, he will be replaced on the selection panel by an expert from CEN/TC 372 who is not among the applicants for the project team.

The reimbursement rate for accepted experts is max. 650 €/person day. Travel and lodging costs incurred in the context of this project are however not reimbursed.

Payments to Project Team experts are dependent on CEN having received the corresponding payments by the European Commission. In this particular case, the payment steps are: 25% upon signature, 50% at acceptance by EC of the Interim Report and the 25% remaining at the EC approval of the Final Report. Applicants have to know that the delay before CEN being in a position to issue the interim and final payment may be in the order of several months.

Interested candidate experts are kindly requested to send their nomination by **2010-03-01** to

Dr. Nikolaus Kovács, Secretary of CEN/TC 372 (nikolaus.kovacs@din.de)

A short Curriculum Vitae has to be added, as well as a list of more recent publications that underline the required qualifications, and also an indication whether the nomination is for the role of Project Team leader, Project team expert responsible for workshop 1, or normal expert.

We are looking forward to receiving your applications.

Yours sincerely,

Nikolaus Kovács

Attachments: Terms of Reference of the Project Team